

Blog Upload Instructions

Now that your order is complete, you may be wondering how to upload the article to your site.

Your blog articles come in pre-formatted HTML to preserve headings, spacing, links, and formatting like bullet points etc.

By using this format, you can be sure your articles will look great when posting to your site!

Read below to find detailed instructions on how to upload the files, and please let us know if you have any questions.

Uploading Content (the HTML File):

1. If you double click on the "article_#.html" it should open the article in HTML format in a different tab in your Internet browser.
2. You should be able to simply "copy" and "paste" this content into your blog CMS.
3. If this doesn't work, you can also paste the raw source code. First open your article in any web browser.
4. Now right click anywhere on the page and select "View Page Source" in the box that appears on the page.
5. This should open another tab in your browser with the article in source code.
6. Go to your blog site, add new post, and copy and paste the source code form of the page into your "text" box.
 - a. If in WordPress, click the "visual" box to the left of the "text box" and you should see a formatted version of your content.
7. Go back to the HTML format of the article to copy and paste the title into the title box.
 - a. The second title you see is the SEO title, you can add this in the SEO snippet box (for WordPress users, this is usually at the bottom of the page).
 - b. The sentence or two you see under the SEO title is your SEO/Meta description. You can add this in the SEO snippet box.

Uploading the Image:

1. Go back to the ZIP file in your "downloads" folder on your computer.
2. Double click on the "Images_#" folder you see under the "article".
3. This should open the image folder and show you the image for that article.
4. If you want you can either leave the image where it is or for easy access, drag and drop the image somewhere on your computer desktop.
5. Go back to your blog site (WordPress, Wix, etc..) and add the image.
 - a. For WordPress users you will have to select the "add media" button near the title of the blog post.
 - b. Once you have hit "add media" simply drag and drop the image into the box or upload the image from the folder.
 - c. Be sure to make this image the "featured image" of your post. Once you have selected "set feature image" you will want to "preview" the post to make sure it shows.
 - d. If the image does not show, go back to to the "add media" button, find the image, and "insert into post."